EXAMPLE DUPLEX MECHANICAL PERMIT APPLICATION



Los Angeles Co **Building and**

THE INFORMATION CALLED FOR IN THIS **EXAMPLE APPLICATION IS IDENTICAL TO** THE INFORMATION REQUIRED IN LA **COUNTY'S ONLINE APPLICATION.**

Plan Check/Permit No. U APPLICANTS MAY SUBMIT AN ONLINE APPLICATION AT EPICLA.LACOUNTY.GOV

Disclaimer: Permits are public records and may be posted to the Internet for Public review

APPLICATION FOR MECHANICAL PERMIT / PLAN CHECK				
JOB ADDRESS: 123 Example St	UNIT			
CITY/LOCALITY: ExampleTown APN:				
SCOPE OF WORK:				
Mechanical work for new unit addition to an exist	ring SFD to create a duplex			
PROPERTY OWNER				
	OWNER BUILDER: YES NO			
ADDRESS: 123 Example St	PHONE:(111) 111-1111			
CITY: ExampleTown STATE/ZIP: CA	EMAIL: Example@internet.com			
APPLICANT INFORMATION (if different from owner)				
NAME:				
ADDDEGO	PHONE			
ADDRESS:	PHONE:(
CITY: STATE/ZIP:	EMAIL:			
CONTRACTOR INFORMA	ATION			
NAME: Construction Company Name				
ADDRESS: 123 Construction St				
CITY: ConstructionTown STATE/ZIP: CA	Example@construction.com			
LICENSE #: 123456 CLASSIFICATION: B	EXP DATE: DEC / 2025			
WORK COMP CARRIER: Insurance Company Name POLICY #: ABCD12	23456 EXP DATE: DEC / 2025			
ARCHITECT / ENGINEER / DESIGNER INFORMATION				
NAME: Design Company Name				
ADDRESS: 123 Design St	PHONE: 333) 333-3333			
CITY: DesignTown STATE/ZIP: CA	EMAIL: Example@design.com			
STATE LICENSE #: C-12345	EXP DATE: DEC / 2025			
I, the applicant/owner of the property located as noted as project address, acknowledge that I am aware that if the Mechanical plans have been reviewed and I cannot obtain the necessary approvals from the other agencies, the fees paid to Building and Safety Division for plans will be forfeited. I understand that additional plan check fees will apply if the plans submitted are modified in order to obtain approvals from other agencies. Also, plan check is valid for one year; additional fees may be required after one year for renewal.				
APPLICANT / OWNER SIGNATURE: Jane Example	DATE:01/01/2024			

REFRIG COMPRESSORS		AIR INLETS/OUTLETS	
ME01 REFRIG COMPRESSORS < 100 KBTU	1 Unit(s)	ME13 AIR IN/OUTLETS (EACH)	9 Unit(s)
ME02 REFRIG COMPRESSORS 101-500 KBTU	Unit(s)	ME14 AIR INLETS/OUTLETS (AREA)	Sq. Ft.
ME03 REFRIG COMPRESSORS > 500 KBTU	Unit(s)	ME15 APPLIANCE VENT	1 Unit(s)
FURNACE/HEATERS		AIR HANDLING UNIT	
ME04 FURNACE/HEATER < 100 KBTU	3 Unit(s)	ME16 AIR HANDLING UNIT < 2000 CFM	Unit(s)
ME05 FURNACE/HEATER 101 - 500 KBTU	Unit(s)	ME17 AIR HANDLING UNIT 2001 - 10000 CFM	Unit(s)
ME06 FURNACE/HEATER >500 KBTU	Unit(s)	ME18 AIR HANDLING UNIT > 10000 CFM	Unit(s)
		ME19 EVAPORATIVE COOLERS	Unit(s)
BOILER			
ME07 BOILER < 100 KBTU	Unit(s)	VENTILATION FANS/SYSTEMS	
ME08 BOILER 101 - 500 KBTU	Unit(s)	ME20 VENTILATION FAN (SINGLE REGISTER)	Fan(s)
ME09 BOILER > 500 KBTU	Unit(s)	ME21 VENTILATION SYSTEM (OTHER)	Sys(s)
		ME22 COMMERCIAL KITCHEN EXHAUST HOOD	Unit(s)
FIRE PLACE/GAS LOG		ME23 SPRAY BOOTH	Unit(s)
ME10 FIREPLACE/GAS LOG < 100KBTU	Unit(s)	ME24 PRODUCT CONVEYING DUCT SYSTEM	Sys(s)
ME11 FIREPLACE/GAS LOG 101 - 500 KBTU	Unit(s)	ME25 FIRE DAMPERS	Unit(s)
ME12 FIREPLACE/GAS LOG > 500 KBTU	Unit(s)	ME26 ALTER EXISTING DUCT SYSTEM	Sys(s)

FOR BUILDING AND SAFTEY USE					
ME27 ADD INVESTG FEE-R3 NO PERMIT	Each	ME35 ADDTNL PC (STAIR PRESSURE)	Sys(s)		
ME28 ADD INVESTG FEE-OTHER NO PERMIT	Each	ME36 ADDTNL PC (PRODUCT CONVEY)	Sys(s)		
ME29 ADD NONCOMP. FEE-R3 OCC.	Each	ME37 PLANCHECK GARAGE VENT ONLY	Sys(s)		
ME30 ADD NONCOMP. FEE-OTHER OCC.	Each	ME38 PLANCHECK GREASE EXHAUST ONLY	Unit(s)		
ME31 BOARD OF APPEALS FEE	Select	ME39 PLANCHECK STAIR PRESSURE ONLY	Sys(s)		
ME32 PC ALT MTL/MTH/MDF 2ND CHG.	Hour(s)	ME40 PLANCHECK PROD CONVEY SYS ONLY	Sys(s)		
ME33 ADDITIONAL PC GARAGE VENT	Sys(s)	ME41 PC ENERGY (W/O BLDG PERMIT)	Sq. Ft.		
ME34 ADDITIONAL PC (GREASE EXHAUST)	Unit(s)	ME42 SUPPLEMENTAL PLANCHECK FEE	Hour(s)		